**TRADE UNIONS FOR A FAIR RECOVERY**

Strengthening the role of trade unions in mitigating the impact

of the COVID-19 crisis

**ANNEX I: APPLICATION FORM**

**TO BE COMPLETED BY NATIONAL TRADE UNION CONFEDERATIONS**

Please fill out and return this form to ETUC **by 29 October 2021.** Please also ensure **that every field is filled in before submission**. Those applications with fields missing will not be evaluated**.**

1. **Applicant organisation**

|  |  |
| --- | --- |
| Name of organisation | Click or tap here to enter text. |
| Name of contact person | Click or tap here to enter text. |
| Email of contact person | Click or tap here to enter text. |

1. **Specific objective(s) of the workplan**

Please list the main objectives and the (thematic or sectoral) focus of your capacity building workplan.

Digital trade unionism

Visibility and outreach, and organising capacity activities

Strengthen social dialogue and collective bargaining, with a special focus on national recovery plans

Impact of COVID-19 on women

Impact of COVID-19 on youth

Impact of COVID-19 on non-standard workers

Promoting a just green and/or digital transition(s)

Enhanced involvement at EU-level (European Semester, EPSR)

Promoting democracy, anti-corruption, and fight against the far-right

Other (Please specify below)

Please describe the planned activities and targeted sectors under your workplan (please keep this to one page maximum).

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| Click or tap here to enter text. |

1. **Outline of workplan**

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| --- | --- | --- |
| **Duration of workplan**  (Start date – End date) | Click or tap to enter a date. **-** Click or tap to enter a date. | |
| **Work packages**  Please list your Work Packages and indicate their sectoral/thematic focus. | **Work package 1** coordination, monitoring and evaluation of workplan | Coordination, monitoring and evaluation of workplan |
| **Work package 2** | Click or tap here to enter text. |
| **Work package 3** | Click or tap here to enter text. |
| **Add any additional Work packages** | Click or tap here to enter text. |
| **Description of activities** Please provide a list of activities planned under each Work Package, specifying the type of activity (Type 1-4) as per the lump-sum Annex.  Please also specify the organisation responsible for management of activities, target audience and any other relevant information. | **Work package 1** | Click or tap here to enter text. |
| **Work package 2** | Click or tap here to enter text. |
| **Work package 3** | Click or tap here to enter text. |
| **Additional work packages** | Click or tap here to enter text. |
| **Sectors to be involved**  Please indicate the sectors to be involved under each Work Package. | **Work package 1** | Click or tap here to enter text. |
| **Work package 2** | Click or tap here to enter text. |
| **Work package 3** | Click or tap here to enter text. |
| **Additional Work Packages** | Click or tap here to enter text. |
| **Expected outcomes** Please specify the outcomes of your workplan.  **NB.** This does not need to be per Work Package, but rather a more general overview of the workplan. | Build / strengthen digital trade unionism  Enhance collective bargaining and social dialogue within national recovery plans  Adjusting to the green and/or digital transition(s)  Improve visibility and outreach and organising capacity  Enhance involvement at EU-level (European Semester process) and implementation of EPSR  Anti-corruption and strengthen democracy  Address impact of COVID-19 on women  Address impact of COVID-19 on youth  Address impact of COVID-19 on non-standard workers  Other (Please specify below) | |
| **Additional comments** | Click or tap here to enter text. | |

1. **External expertise**

Will any activities under your workplan require sub-contracting to external experts? If yes, please outline how and under which specific activities this will be necessary while respecting market prices and value for money.

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| Click or tap here to enter text. |

1. **Monitoring mechanisms**

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| Click or tap here to enter text. |

Please describe the processes that you will put in place to monitor the progress and implementation of your workplan.

1. **Evaluation process**

Please describe the evaluation arrangements that you will implement throughout your workplan. Here, please define the objectives and impact indicators against which you will measure the outcomes of the workplan.

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| Click or tap here to enter text. |

1. **Use of results and dissemination plans**

Please outline how workplan results will be used and disseminated. This should include a description of targeted stakeholders and materials to be circulated.

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| Click or tap here to enter text. |

1. **Additional comments**

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| Click or tap here to enter text. |

Please use this space to outline any additional information that may be relevant to your workplan application**.**

1. **Timetable of activities**

Please highlight the expected duration of the activities planned under each work package (i.e. colour/highlight cells as necessary)

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| **Timetable** | | | | | | | | | | | | | | | | |
| **ACTIVITY** | **MONTHS** | | | | | | | | | | | | | | | |
| **M 1** | **M 2** | **M 3** | **M 4** | **M 5** | **M 6** | **M 7** | **M 8** | **M 9** | **M 10** | **M 11** | **M 12** | **M 13** | **M 14** | **M 15** |
| **Work package 1 - Activity 1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Work package 1 - Activity 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Work package 2 - Activity 1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Work package 1 - Activity 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Adapt activities/add additional rows as necessary (…)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |