



The ETUC is currently recruiting a full time **Policy advisor** to work on climate, energy and industrial policy.

Under the supervision of the ETUC Elected team, the advisor will work to develop the ETUC positions on the above-mentioned topics.

Job Description

- Active follow-up of EU climate and energy policies, as well as related legislative and non-legislative processes. A specific attention will be devoted to the EU ETS as well as to the Governance of the Energy Union and related processes (NECPs, Long term strategies).
- Liaise with institutions and stakeholders to mainstream and operationalise the concept of Just transition with relevant EU pieces of legislation and non-legislative initiatives.
- Coordinate ETUC affiliates in the context of UNFCCC process, in close collaboration with the ITUC.
- Active follow-up of industrial policy dossiers and coordination of the ETUC initiatives with sectoral affiliates and relevant colleagues
- In coordination with the team, ensure the coherence of ETUC positions on other dossiers (e.g. Trade, European semester, EU Budget) as to sustainable development, energy and climate change.
- Manage the ETUC permanent committee on “Sustainable development, energy and climate change” and the related network made of ETUC affiliates (Draft agenda, minutes, chairing meetings)
- Draft ETUC policy documents and manage the amendment process with affiliates.
- Support the ETUC elected team for their political activities (background notes, speaking points);
- Support the ETUC communications department (draft press release, quotes);
- Support the Social dialogue team for relevant projects (i.e. Circular economy)
- Ensure coordination with the Just Transition Centre
- Design funding applications for ETUC projects in the relevant policy fields and supervise the implementation of the funded projects, in cooperation with project officer and contracted experts.
- Intervene in ETUI training sessions on the relevant topics
- Represent the ETUC in public events such as conferences, hearings, seminars within the trade union world as well as by institutions (European Parliament, European Commission, European Economic and Social Committee)
- Network with organisations & associations active on climate changes to build strong coalitions for a just transition

Profile

The successful candidate must hold a university degree in one of the following areas- or equivalent: political science, law, economics.

The successful candidate must have knowledge, skills and experience in the following areas:

- A very good knowledge of European climate and energy policy framework as well as sound knowledge of industrial policy and other general EU politics and policies.
- At least five years of experience in dealing with EU climate and energy policy.
- A deep understanding of the social and economic aspects of the transition towards a low carbon economy.
- Excellent written and spoken English, with a very good command of a second language, preferably French or vice versa. Other languages would be an asset.
- Strong organisational and interpersonal skills
- Ability to work independently and as part of a team
- Ability to work in an international multicultural environment
- Good command of MS Office tools
- Very good communication skills, both oral and written
- Experience in the trade union movement and/or with European projects would be an asset.

We offer

We offer a good salary, excellent working conditions and a challenging job as part of a friendly and motivated team.

The daily work will be undertaken in the ETUC offices in Brussels. Frequent travel will be required.

Please forward a CV and cover letter to Sinead Tiernan, Head of Human Resources, ETUC at vacancy@etuc.org by 16 August 2019

Short listed candidates will be invited to interviews in early September.