06/04/2016

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* To the members of the mobility, migration and inclusion committee
* For information: to the ETUC’s member organisations

INVITATION

Meeting of the Permanent Committee of Mobility, Migration and Inclusion

10 May 2016 – from 09:00 to 17:00

Room B - ITUH

Boulevard du Roi Albert II 5 – B-1210 Bruxelles

Dear colleagues,

You are hereby invited to attend the next meeting of the above-mentioned permanent committee.

Please find attached the participation form, we will send you the program as soon as possible.

Members are requested to inform their alternate member if they are not able to attend the meeting.

Important!  The Commission requires us to send them the list of participants a week before the meeting.  If we do not comply, they will not be reimbursed.  This is why we must insist that you register before the date mentioned on the registration form.

Travel and accommodation expenses will be reimbursed by bank transfer after the meeting by the European Commission, in line with the usual conditions. People who are entitled to a refund (1 per country, excluding those who work or live in Brussels) are requested to download the forms available on the ETUC’s website and bring them to the meeting, already completed. The Commission no longer reimburses expenses submitted on the older version of the forms. We would therefore ask participants to download a Commission reimbursement form for each meeting attended. The forms are available on the ETUC’s website at http://www.etuc.org/reimbursment-forms-ec (you must be logged in).

Please complete and return the enrolment form to [iderousselle@etuc.org](mailto:iderousselle@etuc.org) before 22 April 2016.

Yours sincerely

Liina Carr

Confederal Secretary