Dear Sir, Madam,

The European social partners, ETUC, BusinessEurope, CEEP and UEAPME would like to invite you to participate in the conference:

“Promoting social partnership in employee training”

The conference will take place on the 19 June 2018 in Brussels, at the Crowne Plaza Hotel, Rue Gineste 3, 1210 Brussels

The conference aims to bring together social partners as well as representatives of the European institutions working on education and training issues. This conference follows three decentralised seminars that took place with social partner representatives from twelve countries between July 2017 and April 2018.

Employers and trade unions are best placed to set up efficient strategies on skills and qualifications development through social dialogue and collective bargaining, in line with national, sectoral or workplace practices. The role of social partners is essential to design training content to underpin productivity gains and employee career development, as well as ensuring adequate access and availability of training opportunities. The project has focussed on fostering the social partnership approach for skills development at all levels, with a particular focus on the workplace level. This conference comes at an important moment in the EU level discussions on the future of vocational education and training post-2020 and the project outcomes will feed into this.

During the conference a report on the project’s findings will be presented as will recommendations on promoting the role of social partnership in employee training. The report and research work has been undertaken by the German Economic Institute.

The working languages will be English, French, Italian, and Spanish.

BusinessEurope is in charge of the organisation of this event on behalf of all European social partners. Travel and accommodation expenses will be covered. Please read carefully the instructions on the attached reimbursement form for more details concerning travel and accommodation.

REGISTRATION PROCEDURE

>> Step 1: 1) Complete the online registration by 11 June:


If you have any questions or experience difficulties, do not hesitate to contact Ms Alexandra Luchie by email (aluchie@businesseurope.eu) or by phone (Tel. +32 2 237 6567)

>> Step 2: Once you receive confirmation from us, book your hotel room individually. A preferential rate of 140 euros (bed and breakfast) is available at the Crowne Plaza Hotel for the night of 18 June, subject to general availability. In case there are participants that may need to stay the night after the conference please note that the preferential rate is 209 euros
for the night of 19 June. Reservations can be made by completing the attached booking form and sending it to the hotel.

Whether you stay at the Crowne Plaza Hotel or another one, the maximum amount that can be reimbursed as an accommodation and subsistence allowance is €140. This allowance can only be provided for a maximum of a one night stay. Accommodation costs will be refunded after the event upon receipt of an invoice and a completed reimbursement form (see separate attachment).

Should you require any further clarification about the conference or the project activities to date, please do not hesitate to contact your European social partner organisation:

**ETUC contact person:**
Mr. Ruairi Fitzgerald  
Email: rfitzgerald@etuc.org  
Tel: +32 2 22 40 450

**BusinessEurope contact person:**
Mr. Robert Plummer  
Email: r.plummer@businesseurope.eu  
Tel: +32 2 237 65 75

**CEEP contact person:**
Mr. Guillaume Afellat  
Email: Guillaume.Afellat@ceep.eu  
Tel: +32 2 229 2154

**UEAPME contact person:**
Mr. Liliane Volozinskis  
Email: l.volozinskis@ueapme.com  
Tel: +32 2 285 07 20

We look forward to your active participation in this joint conference.

Yours faithfully,

For ETUC  
Thiébaut Weber

For BUSINESSEUROPE  
Maxime CERUTTI

For UEAPME  
Liliane VOLOZINSKIS

For CEEP  
Guillaume AFELLAT